

LATN 1001/1002: Elementary Latin

Term Papers—*Quī scrībit bis discit!*

Professor: Richard A. LaFleur, 234 Park Hall; edress rlafleur@uga.edu; phone 542-9263 (email is far better than calling); office hours: 3:15-5 T, 12:15-1:15 and 3:30-5 W; email rlafleur@uga.edu

Teaching Assistant: Mr. Shaughn Casey (*Ricardus Secundus*), 242 Park Hall; phone 542-2037; office hours: 9-10 W, 2-3 Th, or by appointment; email rcasey@uga.edu. *Any questions regarding your papers may be discussed with Shaughn during his office hours, by appointment, or by email.*

OBJECTIVE: You are asked to compose a term paper on some aspect of classical related to your academic major, minor, hobbies, or other special interests. The purposes of this assignment are 1) to encourage your researching and thinking further about some aspect of Roman civilization that interests you, and 2) to provide a writing experience with helpful feedback that will assist you in improving your writing skills.

TOPICS: You should choose a topic relating to your major, minor, your hobbies, or other interests (medicine, law, running, music, etc.). ALL TOPICS, however, MUST BE APPROVED by Dr. LaFleur.

SOURCES: At least THREE sources **MUST** be used, one of which **MUST** be the *Oxford Classical Dictionary*, THIRD EDITION (*OCD*³; copies in the main library Reference Room); other sources recommended by the instructor on your topic proposal **MUST** also be employed. I suggest photocopying the article(s)/chapter(s)/pages you use, for convenience, and that you begin gathering your sources NOW. The quality of Internet sources is highly variable, so use them, if at all, with caution and **ONLY** if the author's name is provided on the website

ANCIENT AUTHORS: For ancient authors the volumes in the LOEB CLASSICAL LIBRARY, containing both Latin text and English translation, are recommended (copies on the 3rd floor of the Main Library).

USING THE *OCD*³: Article entries are alphabetical by topic; each will provide you with a concise, up-to-date overview of your topic, along with a bibliography at the end—selected books and articles from this bibliography should be used in researching and writing your paper. *Asterisked names and other words within each article refer you to other articles on related topics; where relevant you should also read these articles and use their bibliographies. All *OCD*³ articles **MUST** be cited in the following format in your bibliography:

Gowers, Emily J. "Satire." In Simon Hornblower and Antony Spawforth, eds. *Oxford Classical Dictionary*. 3rd ed. Oxford ENG: Oxford Univ. Press, 1996.

All articles are signed by initials (in this case E.J.G.); an index to the initials is included at pp. xvii-xxv.

CITATIONS, QUOTATIONS, AND BIBLIOGRAPHY: Use PARENTHETICAL CITATIONS within the body of your text to credit sources **WHEREVER USED**, even when only paraphrasing not quoting [e.g., (Gowers 147)], and in addition use QUOTATION MARKS whenever taking **THREE OR MORE CONSECUTIVE WORDS** directly from a source (for secondary sources, as opposed to ancient authors, it is **ALWAYS** better to paraphrase and to use quotes **ONLY** when an author's exact words are especially relevant or effective); include a full, **FORMAL** bibliography at the end of your paper. See *The New St.*

Martins Handbook (available in the University Bookstore) or any standard writing handbook for information on proper paraphrasing, documentation, and avoiding plagiarism, and on parenthetical citation and bibliographic style; papers inadequately documented or otherwise plagiarized will be handled under the UGA's ACADEMIC HONESTY POLICY; Google searches are employed to check for plagiarism.

FORMAT/GRADING: 5-7 pages PLUS bibliography; typed in 12-point, double-spaced, 1" margins; use MLA style for parenthetical citation (see above) and bibliography, as detailed in *The New St. Martins Handbook*. Grades are based on content, style, format, proofreading and mechanics (spelling, punctuation, capitalization), and adherence to all guidelines specified on this handout.

SCHEDULE FOR TOPIC PROPOSALS, DRAFTS, CONFERENCES, FINAL PAPERS

OCT. 3/M: TOPIC PROPOSALS DUE. These must be typed, double-spaced, and approximately 100 words. Topics should not be too broad, but should have a fairly specific focus, and you should explain your reasons for choosing the topic; e.g., "Roman medicine" would be too broad a topic, but a student planning to become a dermatologist might propose a paper on "skin diseases and their treatment in ancient Rome."

OCT. 13/Th: TOPIC PROPOSALS RETURNED TO YOU WITH SUGGESTIONS: SAVE THESE, as they must be enclosed in a TERM PAPER FILE FOLDER with your drafts and final papers. You must follow the suggestions as closely as possible and use the bibliography recommended.

NOV. 7/M: FIRST DRAFTS, OUTLINE, NOTES, and COVER LETTER due: These should be in near final form, including all bibliography, notes, etc., and in proper format; YOU MUST place this in your TERM PAPER FOLDER and enclose with your draft :

- a "cover letter" summarizing the purposes of the paper and what you yourself think are the strong points and weak points as well as any problems you had with the research or writing;
- the outline you drew up to organize your paper;
- all notes, partial drafts, etc.

Drafts will be marked and commented upon by Shaughn and returned with the full contents of your folders in 15-minute conferences.

NOV. 14-16/MTW: FIRST DRAFTS RETURNED AT CONFERENCES: A CONFERENCE SIGNUP SHEET WILL BE CIRCULATED IN CLASS AND POSTED ON SHAUGHN'S OFFICE DOOR—YOU MUST SIGN UP IN ADVANCE. These mandatory 15-minute conferences will focus on global issues, i.e., content, argumentation, organization, paragraphing, etc.; come prepared with AT LEAST TWO QUESTIONS on any specific or general issues regarding the paper.

NOV. 30/W: SECOND DRAFTS due: These must be FINISHED, POLISHED drafts; TOPIC PROPOSALS AND MARKED FIRST DRAFTS MUST BE INCLUDED IN YOUR FOLDER.

DEC. 5/M: SECOND DRAFTS RETURNED: On these second drafts you will receive feedback on "sentence-level" issues, such as grammar, style, spelling, capitalization, punctuation, bibliographical form, etc. Feel free to contact Shaughn by email or during office hours with any questions regarding his feedback. This is a good opportunity to fine-tune your papers for that hoped-for A+ .

DEC. 8/Th: FINAL PAPERS due: TOPIC PROPOSALS AND MARKED FIRST and SECOND DRAFTS MUST BE INCLUDED IN YOUR FOLDER; final papers are read/graded by Dr. LaFleur.